

CIC Live Webinars

Approved for 16 Wisconsin CE Credits Each

(Agency Management, 4 of 16 are Ethics and Utica Approved)



Frequently Asked Questions about CIC Online Webinars

Q: What technology do I need to take a CIC webinar?

- A desktop computer or laptop
- Internet connection
- Speakers or audio on your device
- Headset or headphones are recommended
- You do not need a webcam or microphone

Q: Do I need to attend the entire CIC webinar?

- To earn continuing education credits and/or designation update credits, you must be in FULL ATTENDANCE of the webinar. There will be unannounced poll questions taken frequently during the live webinar. You must reply to all attendance polls to earn credit.
 - Poll questions will not be taken during breaks or lunch
- Failure to answer the poll questions will disqualify participants from earning state CE and/or designation update credit.

Q. How do I take the CIC exam?

- CIC exam is only needed for those seeking the designation. If you already have the CIC designation you do not need to take the online exam.
- The exams are taken online in your personal learning portal on the National Alliance website. Complete details will be shared at the beginning and again at the end of the webinar.
- Access to your exam will be available Monday at 12:01 AM through Wednesday 11:59 PM of the week following your CIC webinar. You may take the exam any time during those days.
- Please plan on two uninterrupted hours to complete your exam. Exam must be taken in one sitting.
- The exam is short answer and essay questions written by our Ed Consultant who is on the Webinar the entire time with you so he knows exactly the material that was covered.

Q. Do I need a proctor for the exam?

- Yes, the exam must be proctored, meaning someone must watch you take the test and confirm that you did not use any course materials or notes to take the test.
- Typically, this proctor must be a disinterested third party. However, in light of COVID-19, a family member may serve as proctor.
- The proctor must be willing to sign an online form.
- If a proctor is not available, we suggest an online proctor such as MonitorEDU which is a small additional fee to you.

Q. When do I get my results?

- You will receive your results about 4-6 weeks after completing the online exam. An email will be sent from The National Alliance directing you to your PROfile page.

Q. What is the Agenda?

All times listed are CST

Day 1		Day 2	
7:30 AM	Log on to familiarize with format	7:45 AM	Log on to Webinar with Day 2 Link
7:45 AM	Rules of Engagement presentation	8:00 AM	CIC Presentation begins
8:00 AM	Opening comments by Ed Consultant	12:00 PM	Lunch
8:15 AM	CIC Presentation Begins	1:00 PM	CIC Presentation continues
12:15 PM	Lunch Break	5:00 PM	CIC Presentation concludes
1:16 PM	CIC Presentation continues	CIC Exam is only needed for those seeking the designation.	
5:00	Exam Briefing by Ed Consultant		
5:15	Day 1 concludes		

- Exam window opens on the Monday following the CIC program at 12:01 AM
- Exam window closes on the Wednesday following the CIC program at 11:59 PM

Q. How do I join a Webinar?

- Approximately 3 days before your scheduled webinar you will receive an email from piaw with two links, DAY 1 and DAY 2. You will log into the webinar by simply clicking on that day's link.
- The email will include a mandatory reply so we are sure you received it.

Q. What about the CE Credit?

- Online CIC Webinars are 16 CE Hours (Agency Management, 4 of 16 are WI Ethics and Utica approved)
- CE fee is included in your registration fee
- CE is approved in all 50 states, PR and DC.
- CE is processed by The National Alliance and you will receive an email when your credits have been processed. CE cannot be guaranteed with less than 10 days from the end of the webinar.

\$420.00 per institute includes state CE

Register at Live Webinars under the Education tab at piaw.org

Registration closes at noon on the day prior to the webinar. However, you can call Becca for possible openings at 800-261-7429.



Professional Insurance Agents of Wisconsin, Inc.
6401 Odana Rd. / Madison, WI 53719
800-261-7429 / piaw.org